

ARCHITECT SECTION
Examining Board of Architects, Landscape Architects, Professional Engineers,
Designers and Land Surveyors
MINUTES
MADISON, WISCONSIN
JANUARY 13, 1999

PRESENT: Roger Roslansky, Bruce Carlson, Karen Sathoff, Lisa Kennedy (by phone) and Lisa Stark (by phone)

STAFF PRESENT: Alfred Hall, Jan Bobholz; Secretary Marlene Cummings and June Suhling were present for portions of the meeting.

GUESTS: William Babcock, AIA Wisconsin

CALL TO ORDER

The meeting was called to order at 9:30 a.m. by Roger Roslansky, Chair. A quorum of five members was present.

AGENDA

MOTION: Lisa Kennedy moved, seconded by Lisa Stark, to adopt the agenda as published. Motion carried unanimously.

MINUTES (November 11, 1998)

MOTION: Lisa Kennedy moved, seconded by Karen Sathoff, to approve the minutes as written. Motion carried unanimously.

ADMINISTRATIVE REPORT

Secretary Cummings' Report

Introduction of June Suhling, Deputy Secretary

Secretary Cummings explained that some modifications have been made regarding travel reimbursements and that an \$8 increase in renewal fees has been requested in the budget. Secretary Cummings introduced June Suhling as the new Deputy Secretary replacing Pat McCormack.

Bureau Director's Report

Lodging Information

Hotel reservations have been made for the 1999 calendar year. Section members are responsible for cancelling reservations if they will not be attending meetings.

Architect Section Roster

The roster has been updated and will be mailed to all Section members.

Regulatory Digest

Alfred Hall indicated that Section members could write articles for the Regulatory Digest.

To Pass Folder

Information was circulated in the To Pass Folder and duly noted.

LEGISLATIVE UPDATE

Rationale for Proposing 1999 Bill Relating to Qualifications for Registration As An Architect or Landscape Architect and Qualifications for a Permit of Designer of Engineering Systems

Alfred Hall informed the Section members that the department was waiting for information from NCARB, explaining why an increase in the number of years of experience is necessary. Lisa Kennedy was appointed as the contact person.

ADMINISTRATIVE RULES UPDATE

Discussion of Revisions to Sec. A-E 2.02(7) Registration Seal

Bill Babcock indicated that AIA has not adopted any recommendations regarding electronic seals and documents.

Rule Draft for Sec. A-E 2.02(8) Registration Seal

Tabled.

SECTION MEMBER ACTIVITY

IDP Presentation

Lisa Kennedy reported on the IDP Presentation that was presented at the University of Wisconsin-Milwaukee School of Architecture on November 13, 1998, by Bob Rosenfeld. Over 100 people attended. Lisa Kennedy will prepare an article about NCARB's IDP program and the Wisconsin Equivalent Intern Development Program.

PRACTICE ISSUES

Nothing to report at this time.

NCARB

Quality Assurance Program - Accuracy of Transmittals

NCARB is attempting to determine what is helpful to states regarding the Summary Blue Cover Council Record it submits to state boards and to make sure it is a service being utilized. Alfred

Hall will respond to the Reciprocity Transmittal Reporting Form indicating inaccuracies found in the transmittal process from NCARB.

1999 NCARB Carnegie/Boyer Task Force - Strengths and Weaknesses in Current Training of Architectural Interns

The Section completed the Task Force Questionnaire. Alfred Hall was directed to draft a letter explaining student and Intern Development Program issues to be sent to the University of Wisconsin School of Architecture, Milwaukee School of Engineering and all Wisconsin Technical Colleges.

Administrator's Workshop

Alfred Hall informed the Section that he did not attend NCARB's Administrators Workshop.

Mid Central States Conference March 25-27, 1999

The regional meeting will be held in Indianapolis, IN on March 25 - 27, 1999. The national meeting will be held in Charleston, SC on June 23 - 26, 1999.

MOTION: Lisa Kennedy moved, seconded by Bruce Carlson that Karen Sathoff attend the regional meeting on March 25-27, 1999, and the national meeting on June 23 - 26, 1999. Motion carried unanimously

MISCELLANEOUS CORRESPONDENCE/INFORMATION

New York State Consumer Brochure

Alfred Hall and Roger Roslansky will review brochure and present final draft for next meeting.

1999 AIA Wisconsin Convention - IDP Workshop

The 1999 AIA Wisconsin Convention will be held on April 21-22, 1999, at the Monona Terrace. Bob Rosenfeld will present an IDP Workshop on Wednesday, April 21 from 5:00 - 6:00 p.m.

NEW BUSINESS

None.

ELECTION OF OFFICERS

MOTION: Lisa Stark moved, seconded by Karen Sathoff to nominate the current Chair, and Vice-Chair for re-election to their respective offices. Motion carried unanimously.

MOTION: Lisa Stark moved, seconded by Lisa Kennendy that nominations be closed. Motion carried unanimously.

MOTION: Bruce Carlson moved, seconded by Lisa Kennedy, that an unanimous vote be cast for Karen Sathoff as secretary. Motion carried unaimoulsy.

MOTION: Lisa Stark moved, seconded by Lisa Kennedy that nominations be closed. Motion carried unanimously.

RECESS TO CLOSED SESSION

MOTION: Bruce Carlson moved, seconded by Lisa Stark, to convene the meeting in Closed Session pursuant to sections 19.85(1)(a), (b), and (f), Wis. Stats.: to consider the licensing or discipline of a person licensed by this Section or the investigation of charges against such a person. Specifically, to discuss the issue of case status reports, case closings, deliberations on stipulations that may be signed after printing of the agenda, pending applications, reinstatement requests, examination issues, and disciplinary proceedings. Motion carried by a roll call vote: Roger Roslansky-yes; Bruce Carlson-yes; Karen Sathoff-yes., Lisa Kennedy - yes, Lisa Stark - yes.

Open Session recessed at 10:57 a.m.

The Section received a copy of the Division of Enforcement Case Status Report.

The Section reviewed pending applications, discussed a reinstatement of architect credential request, and discusseds a stipulation..

RECONVENE IN OPEN SESSION

MOTION: Bruce Carlson moved, seconded by Karen Sathoff, to reconvene in Open Session at 11:23 a.m. Motion carried unanimously.

VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

APPLICATION REVIEW

MOTION: Bruce Carlson moved, seconded by Karen Sathoff, to approve the following applications reviewed by the Section on January 13, 1999. Motion carried unanimously.

FOR REGISTRATION AS AN ARCHITECT

1. By Written Examination - Approved - 3

KLEYN, ROBERT
YEOH, JOCELYN S

SEIFERT, GREGORY T

APPLICATION FOR REINSTATEMENT

MOTION: Roger Roslansky moved, seconded by Bruce Carlson to approve the application for reinstatement of Nicholas A. Palaia. Motion carried unanimously.

STIPULATION

MOTION: Karen Sathoff moved, seconded by Bruce Carlson to accept the Stipulation for Richard Grismer 96ARC107. Motion carried unanimously.

ADJOURNMENT

MOTION: Karen Sathoff moved, seconded by Bruce Carlson, to adjourn the meeting at 12:16 p.m. Motion carried unanimously.

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